



# Department of Social Work

## University of Kashmir

Naseembagh, Hazratbal, Srinagar, - 190006

No:MSW-Recrt/KU/22

Date 20/10/2022

### Campus Recruitment

The Department of Social Work is organizing recruitment of **Field Supervisor** position for district Budgam in collaboration with **Save the Children** for their Project Titled: “Promoting Quality Education through a culture of peace and safe learning environments for the most marginalized children of Jammu & Kashmir.” Save The Children is working on child rights and having a presence in 16 states of the Country.

#### **Key responsibilities of Field Supervisor.**

- Be the focal person at school level for implementation of the project activities as per the project work plan and strategic design
- Manage the project activities and be the focal person for project activities at community level, establish linkages with all stakeholders including external stakeholders like govt. Officers.
- Be the focal person for implementation of the project through community based structures and intervention in schools.
- Play a support role to Project Coordinator in day to day execution of planned project activities as per the SC standards
- To be able to provide on ground support to the community when required in the best interests of protecting children.
- Build and strengthen effective working relationships with relevant stake holders particularly for smooth execution of the project activities
- Monitor progress of the project and help measure impact objectively by using a robust MIS
- Coordinate with the Project Coordinator – Programmes for cross sharing, learning and improvisation of project quality
- Support SC in data collection and collation as and when required
- Support Programmes for timely and quality project/donor reporting and organizing donor /Government visits
- Ability to operate and promote cost-effective approaches to maximize resources for children
- Undertake additional responsibilities as and when assigned in the best interests of the children

**Location:** Budgam, Kashmir.

#### **Eligibility:**

- ✓ MSW pass outs from Department of Social Work, University of Kashmir.
- ✓ Candidates should be permanent resident of District Srinagar or Budgam.

#### **Requirements:**

- The candidates must carry a hardcopy of their degree certificates/ CV during the interview and also the softcopy of CV can be mailed on [nikita.hunjan@savethechildren.in](mailto:nikita.hunjan@savethechildren.in)  
[muzammil.lone@savethechildren.in](mailto:muzammil.lone@savethechildren.in) . [saraf@uok.edu.in](mailto:saraf@uok.edu.in)
- The candidates must be formally dressed for the interview.

#### **Recruitment Details:**

**Date:** 28.10.2022;

**Venue:** Office of the Head, Department of Social Work. University of Kashmir.

**Time:** 11:00 am to 2:00 pm.

**Note:** Interested candidate should register themselves on the following link by or before 25.10.2022

[https://docs.google.com/forms/d/e/1FAIpQLSdp5XNiykPrzER1IMMxP5jh0dSdXh0\\_OpZjKZulmKXj9TmkmA/viewform?usp=sf\\_link](https://docs.google.com/forms/d/e/1FAIpQLSdp5XNiykPrzER1IMMxP5jh0dSdXh0_OpZjKZulmKXj9TmkmA/viewform?usp=sf_link)

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**Placement Officer**